

It is useful if you can open your article with a short **abstract** of around four to five lines of text.

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USE OF EMAIL OR DISCS

As a broad guide – one page of WARSHIPS contains approximately 450 words.

Written your article on a PC or Macintosh? MS Word, Open Office, RTF or ASCII are all acceptable. Material can be forwarded to the Editor as an attachment to e-mail or by postal mail on a CD. Please use Courier, Arial or Times typefaces and include details of the application that you have used and your file names.

Please avoid embedding graphic images or photographs within your text. Send them as separate JPEG or TIFF files.

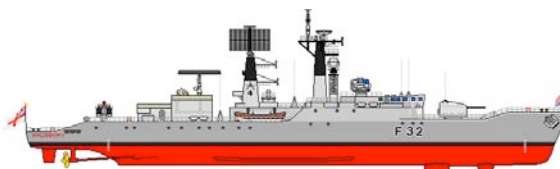
An e-template is available.

SEAFARING TERMINOLOGY

*"I name this ship ****, may god bless **her** and all who sail in **her**".* We prefer to refer to a ship as '**she**' and not as '**it**'.

NAVAL MEETING AND NAVAL ESSAY

WARSHIPS through the Society's Naval Committee sponsors the annual **Naval Meeting** that presents **The D K Brown** lecture. The Committee also annually sponsors an award of the **The J J Colledge Naval Essay**.



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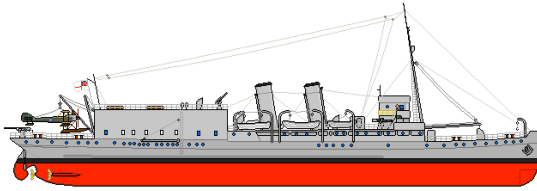
A guide for authors

WARSHIPS™ is for a worldwide and varied naval readership with objectives to

... inform ... discuss ...and to record

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For presentational consistence here is some basic guidance ...

SPELLING

English and American spelling and dates are both accepted.

CAPITALS

Initial capitals for words should be used as little as possible. Use capitals for the first letter in every sentence and the first initial letters in all proper nouns. An initial capital should not be used for a ship or equipment type, eg, frigate, submarine, missile system

ABBREVIATIONS AND TERMINOLOGY

Abbreviations and contractions can be useful in shortening text and to avoid the tedious repetition of an expression in full, in tabular matter and in references. You must tell your reader what you are referring to. When an abbreviation appears for the first time you must spell it out in full with the abbreviation in brackets. *We do not* use full stops or spaces in abbreviations and acronyms, eg, HMS, HMAS, RMAS, SSBN, USS, and WSS. Convoy numbers, eg, HX10 and Pennant numbers, eg, A109 – here the preference is to write *without* a word space.

SHIP NAMES

Ship names always appear in CAPITALS. Where appropriate ship names should always be prefixed, eg, USS, HMS, HMAS, ORP, USCG. The convention for U-boat numbers is U 47 – *we put a word space between the prefix U and the*

number – not a full stop. Names should never be underlined.

USE OF NUMBERS

The convention is that numbers are written as digits, unless they are less than 10. A sentence should not begin with digits. Digits should be used for measurements and weight. *We do use* the English style for numbers greater than one thousand, eg, 1,500 tons. We avoid the use of Roman numerals, however, U-boat types *should* appear as Roman numerals, eg, type VIIC/41, type IX.

PHOTOGRAPHS + ILLUSTRATIONS

If supplying photographs please identify the ships(s) and class(es). In-depth captions of the pictures are particularly useful and those with close detail are invaluable to model makers. If supplying line illustrations, graphs, charts please ensure they are clear and readable.

GENERAL COMMENT

You can use bulleted or numbered **lists** in the standard (●) (1).

Avoid the use of footnotes – please use **endnotes**.

Your **sources** are a list of books, articles, or websites that are mentioned or used in the article. Your **bibliography** is a list of books, articles or websites on the same subject. References in the text should appear as (Adams WS 141) and listed at the end of the article, for example: Adams, T A. Defensively equipped merchant ships, Part two. *Warships* 141, pp25 – 42.

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There is no typical WARSHIPS article. We actually publish to a worldwide and multidisciplinary readership of warship enthusiasts, researchers, historians, academics, order of battle enthusiasts, engineers and model makers. So remember including ship lists, tables of equipment, colour schemes and illustrations can be value.

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If you consider your style is different, for example, because English is not your first language or this is your first attempt at writing a maritime-focused article – do not worry.

We do reserve the right to edit contributions.